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## Music 2233

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From Steele, Rachel <steele.682@osu.edu>

Date Tue 12/17/2024 4:12 PM

To Banks, Eva-Marie <banks.76@osu.edu>; Hedgecoth, David <hedgecoth.1@osu.edu>

Cc Dugdale, Tom <dugdale.3@osu.edu>; Vankeerbergen, Bernadette <vankeerbergen.1@osu.edu>; Steele, Rachel <steele.682@osu.edu>; Hilty, Michael <hilty.70@osu.edu>; Neff, Jennifer <neff.363@osu.edu>

Good afternoon,

On Tuesday, Nov. 26th, the Arts and Humanities 1 Subcommittee of the ASC Curriculum Committee reviewed a new course proposal for Music 2233.

The Subcommittee approved the request with four recommendations and two comments:

- The Subcommittee noted that this course (as well as Music 3355) appear to be included within the Music minor. The School of Music should be in touch with Bernadette Vankeerbergen and Rachel Steele about where the course (and 3355) will fit into the existing minor. The addition of both courses *may* need to be an informational item at ASCC and CAA.
- The Subcommittee noted that the course description in curriculum.osu.edu has been cut off, assumably because the description copied-and-pasted exceeded the character limit. They ask that a course description be provided that fits within the character limit of curriculum.osu.edu, as this is what will be put into the course catalog.
- *The Subcommittee recommends clarifying in the course syllabus (such as on page 1) that this course will be taught in lecture format, and not as a studio or laboratory style course. The terms laboratory and studio have specific meanings within the university and would require different contact hours from what this course intends.*
- *The Subcommittee recommends that the course calendar include two class sessions each week, as it will clarify contact hours and clearly indicate the material to be covered in each meeting.*
- *The Subcommittee recommends providing the cost of any materials students must purchase as part of the course. They recommend placing this information underneath the required texts section on page 2 of the syllabus.*
- *In the absence policy (syllabus page 4), the subcommittee is confused by the reference to an attendance grade, since attendance has not been included in the grading breakdown for the class (syllabus p. 2-3). If attendance will be graded, it should be added to the grading breakdown and the total course points should be adjusted accordingly. If, however, the intention of this policy is that after a certain number of absences students will automatically receive a 10% deduction on their overall grade in the course, this should be clearly stated. It is also unclear whether students are allowed two or three unexcused absences before being penalized. Please clarify this as well.*

As a reminder, *recommendations* (in italics above) should be implemented when the course is next taught. Music 2233 will continue through the approval process to OAA.

Should you have any questions about the feedback of the Subcommittee, please feel free to contact Tom Dugdale (faculty Chair of the A&H 1 Subcommittee; cc'd on this e-mail), or me.

Best,  
Rachel

**Rachel Steele, MA**

(Pronouns: she/her/hers / Honorific: Ms.)

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